

Hamilton Township Trustee Meeting

July 21, 2021

Trustee Board Vice Chairman, Joe Rozzi, called the meeting to order at 6:30 p.m. Mr. Rozzi and Mr. Sousa were present. Mr. Cordrey was not in attendance for this meeting.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Rozzi with a second by Mr. Sousa to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the July 7, 2021 Trustee Meeting.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Absent

Motion made by Mr. Rozzi with a second by Mr. Sousa to approve the bills as presented to the Board.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Absent

Presentations

Fire Chief Brian Reese introduced Mr. Stuart Koloszar. He comes to us from Monroe where he graduated in 2017. He then attended Cincinnati State University and received his Associate Degree in Fire Science and his Paramedic in 2020. He has worked for Deerfield Township part time since 2018 and came to us in March of this year to work part time. Fortunately, we had a position come open and we offered him the job, so he started full time with us in June.

Chief Reese read the Oath of Office to officially swear Mr. Koloszar in as a full-time member of Hamilton Township Fire Rescue. A round of applause was given by all.

Mr. Rozzi called a brief recess.

Public Comments

Mr. Rozzi opened the floor to public comments at 6:39 pm.

No comments were made, therefor Mr. Rozzi closed the floor to public comments at 6:39 pm.

Human Resources

Human Resources Manager, Ms. Kellie Krieger, requested a motion to update the active Hamilton Township Employee Roster by removing Mr. Brian Beaudry effective July 7, 2021.

Mr. Rozzi made a motion with a second from Mr. Sousa to approve the Roster update.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Absent

New Business

-Resolution 21-0721: Accepting public streets for maintenance and establishing speed limits in section Eleven "B" and Eleven "C" in the Regency Park Subdivision.

This Resolution will allow Hamilton Township to accept Section Eleven “B” and Eleven “C”, in the Regency Subdivision from Warren County as Hamilton Township streets and establish the Township speed limit of 25 mph.

This is declared an emergency measure necessary for the immediate preservation of the peace, health, safety, and welfare of Hamilton Township. The reason for the emergency is to provide an immediate establishment of a safe speed.

Mr. Rozzi made a motion with a second from Mr. Sousa to approve Resolution 21-0721.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Absent

Work Session

-Discussion on CARES funding expenses and closing fund

Mr. Centers explained that we met with Hurst Kelly, LLC and we want to close the BC’s for CARES Funding knowing that this will be the last year for it; with the addition of two expenses. Once those BC’s close out, we can use purchase orders at any time. We also know that we will need the exact amount of interest accrued at the end of the year for reappropriations before we can disperse the remainder of the funds into Salaries. At that time, it will be \$199,831.57 and does not include the interest. There are still two projects that we would like to do: one being the HVAC system in this building to increase the air quality. The other was gym equipment which we discussed with legal and there are opinions that fitness drops the likelihood of something negative happening if you contract COVID and so the emergency services would like to upgrade some of their equipment. We do not currently have costs on that. We do believe that the duct work would be over \$50,000 so we will need to bid the work, but we do not have an exact cost yet.

Mr. Rozzi asked if we will have more discussions once we get the costs back. Mr. Centers responded that, that is correct.

Mr. Sousa asked if we would be replacing all units and duct work?

Mr. Centers explained that we have a total of 11 air conditioning units and every year we budget money in case something goes wrong and we often use that money. The units that we have are residential and we have had a lot of maintenance trouble with them so we want to look into commercial units to see if anything will change.

Mr. Hickey explained that we are unable to do rooftop units due to the pitch of the building.

Mr. Sousa asked if the Cares Fund would cover this?

Law Director, Mr. Ben Yoder responded that they would.

Mr. Centers mentioned that while we did not have a lot of details, he just wanted to update the Board.

Fiscal Report

Fiscal Officer, Mr. Kurt Weber stated that this is the financial report for the month of June. We are 50% thru the year and we have received 58% of our estimated revenue. We have spent roughly 45% of our expenditures. Our overall total cash balance is almost \$14.5 million. Overall, we are doing really well.

Administrator’s Report

Mr. Centers stated that the Baxter Road Bridge project is complete, and the entire process went very smoothly. This was the most well planned and executed project he has seen since working with Hamilton Township.

Mr. Sousa asked for renderings of the 48 widening project and how it will change the intersection of State Route 48 and 22/3. Mr. Weber explained that more drawings will be available in 2022 but what is currently proposed is that there will be dedicated turn arrows for dual turn lanes.

Mr. Centers explained that we have filed for the American Recovery Plan Funds. We do not have much details on this right now.

The viaduct bridge work remains on schedule.

Lastly, Mr. Centers recognized Mr. Kraemer for receiving the Ohio Certified Economic Developer credential (OhioCED). He is one of less than 20 in the state to hold these credentials. To be certified, an economic developer must complete more than 70 hours of core coursework, 24 hours of elective coursework, and complete a Capstone project. Mr. Kraemer completed his Capstone on JEDD's, receiving this credential last week which is pretty impressive.

Mr. Weber commented on the viaduct construction work. The Engineer's Office heard that the bridge work is close to being complete, however once the bridge does open, they will be closing Foster-Maineville Rd. between Butterworth and Old 3C Highway for one week.

Trustee Comments

Mr. Sousa hopes everyone is enjoying summer, vacations, and other various activities. He is happy to hear that the bridge work is close to finishing.

Mr. Rozzi congratulated Mr. Kraemer on his accomplishment. He also reminded everyone that National Night Out is being held on August 3rd at Oeder's Lake.

Adjournment

With no further business to discuss, Mr. Rozzi made a motion with a second from Mr. Sousa to adjourn at 6:53 pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Absent